



# Minutes

## Denis Morris Catholic School Council Meeting

Tuesday, November 22<sup>nd</sup>, 2016

FATHER CORMIER/LAPINSKI INFORMATION CENTRE

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Meeting called to order 6:30 p.m.

**Present: D. Di Lorenzo, Ugo Fazar, Pina Palombo, Anna Race, Shonna Daly, Patrick Beauregard, Darlene Beauregard, Lynn Piech, Maria Tarka, Tracey Neufeld, Eleanor Marynuik, Aimee Vanderburgh, Nadia La Selva, Missy Gordon, Brooklyn Daly, Frances de Lima, Nancey General**

**Regrets:**

### **A. Routine Matters**

1. Opening Prayer—Chaplain Patricia led us in prayer.
2. Approval of Minutes—September 27<sup>th</sup> Darlene Beauregard, 2<sup>nd</sup> Frances de Lima
3. Approval of Agenda— Anna Race, 2<sup>nd</sup> Tracey Neufeld
4. Disclosure of Interest—Lynn Piech declared she is an employee of NCDSB
5. Introduction—VP Ugo Fazari was introduced to CSC by DIL

### **B. Presentations**

- School Improvement Plan 2016-2017- DIL reviewed each area of the plan with CSC. Name change to be made on School Improvement Plan from Jay Lennox to Ugo Fazari
- Math focus this year as we have been identified as a school needing support in Grade 9 Applied Math results

### **C. Principal's Report**

#### **1. (NCPIC)**

Shonna Daly (NCPIC Rep.)

#### 2. (SEAC) Report

- SEAC continues to recruit new members
- Policy review has taken place
- In-service completed by Frank Napoli from the CEC on Google Read & Write. This program is available in all schools and will benefit students. Google translate also an option.
- Parents are welcome to attend monthly meetings. These meetings take place at the

- CEC at 7pm on the 1<sup>st</sup> Wednesday of the month.  
Darlene reviewed the focus and basis of the SEAC group. She encouraged parents to attend the meetings to support special education programs and students within Niagara Catholic.

### 3. Financial Report

- As of November 22<sup>nd</sup>, with all deposits from Vendor Fair there is \$4508.41 in account.

### 4. Principal's School Information Report

- DIL thanked CSC for the lovely gift basket they sent while he was off recovering.
- DIL outlined the need for sub-committees to be used at all times when planning any CSC events. Sub-committees are required to support accountability. CSC and the sub-committees will decide what should be purchased and only those items discussed, voted on and decided will be purchased and therefore only those will be reimbursed.
- DIL acknowledged that he is aware of the discussion in the DM community about EA (Educational Assistant) shortages and that often times EA's are not replaced. DIL outlined the issue and the fact that there are not many EA's on the Supply list due to EA's often working for other community organizations so often we have to deal with shortages. Please understand that the Special Education department does the best they can given the situation they are faced with. Please note however that shortages at times can impact student programming.
- Anti-Bullying Week happening this week. Activities, morning song, and prayer all focused on this. Pink shirt day will be Wed. November 23, 2016
- Parent- Teacher Interviews were a success. Approximately 1000 appointments made by parents. Tracey indicated that when she attempted to sign up for an interview with a teacher the teacher was completely booked. DIL recommended contacting that teacher directly and make arrangements to see him/her. DIL also indicated that teachers are usually willing to stay a few minutes past the time if necessary.
- Mid-term reports will be going home on Nov. 28<sup>th</sup>, 2016
- Pilgrimage—October 30<sup>th</sup> was a huge success. Over 400 students participated. Special thanks to CSC for their assistance and support. CSC indicated they will continue with this assistance but suggested more tables for next year be brought to the Market Square.
- Grade 8 Day (incoming Grade 8's) and TYKTWD (Take Your Kids to Work Day) for grade 9's was a success.
- December 6<sup>th</sup>—Inaugural meeting. 6pm
- Advent Mass upcoming. CSC invited to attend 8:30 and 9:45 am are the mass times.
- Grad retreat took place on October 12<sup>th</sup>, 2016. Survey completed by grade 12 students following the retreat. Many responses from the Grade 12 students indicated that they did not find the speaker and the retreat powerful overall. Discussion has begun between Chaplain and DIL to look at changing format for next year.
- Director's Inspiration Award---3 recipients from DM. Missy Gordon, Andy Kittel and Craig Bell.
- Comedy Night—Football team fundraiser sold about 150 tickets and was a success and enjoyable evening overall for those who attended.

- School Play to be rescheduled for January as December doesn't work.
- Christmas Concert—December 15<sup>th</sup>, 2016
- Family of Schools Volleyball Tournament—Great success. Elementary Principals coached the teams due to work to rule union action of the Elementary teachers. Special thanks to Mr. Bartley and Mr. Fazari for their assistance in the day.
- Football Final—Game 11am, November 23<sup>rd</sup>. 2016, 2 tickets for each team member for parents, the remaining tickets were purchased by students. 6 bus loads of students attending. 400 tickets to DM, 400 to Myer. Best of luck Reds!!

## **D. OAPCE Report**

Shonna Daly

## **E. Staff Report**

Missy Gordon

- PD day on November 18<sup>th</sup> was a success and the focus was 'Knowing Your Learner'. Mental Health and Special Education focus.
- Faith Formation Team has met and has events planned at the school level for staff to participate in. Breaking Bread Faith Formation happened on November 17<sup>th</sup> and was attended by over 30 staff.
- Our school based literacy and numeracy (teacher and Admin) team has met and discussed future plans for ensuring student success. The committee was well represented and had a representative from each discipline at the meeting.
- Grade 12 assembly was held to assist students with the application process for College and University. February 1<sup>st</sup>, 2017- College application deadline, January 11<sup>th</sup>, 2017- University application deadline, February 1<sup>st</sup>. 2017
- Individual 'Exit' interviews have been completed by Student Services with all grade 12 students.
- Parent Evening for College and University application process and OSAP presentation from Niagara College will take place on December 1<sup>st</sup> in the Alumni Theatre at 6:30 pm
- Winter sports and staff coaching has started and will continue to thrive into the winter months.

## **F. Student Report**

Brooklyn Daly

- Student Council is working on the 12 Days of Christmas Campaign which has a variety of fun activities for students to participate in leading up to Christmas holidays.
- Pep Rally was a success on November 16<sup>th</sup>. Students all enjoyed it followed by Sr. Football game.
- Student Council assisted with Vendor's Fair and had positive feedback from fellow members and those that were there visiting the fair.

## **G. Old Business**

- Vendor's Fair-Success overall, raised approximately \$2000.
- Vendor Fair suggestions as per handout sheet provided by Pina include:

DM students to assist with Vendors carrying things in and out and can receive community service hours for their assistance.

Carts and door stoppers with easy entrance for vendors to set-up

Hand stamp/DM stamp for vendors

Feedback sheet for vendors to fill out

Entrance fee/ food donations—Project Share barrels

Number tables/Assign tables for vendors

Floor plan page layout

Music playing in the background

Vendor sheets has deposit column, cash column, add gift/donation column

Penny sale gifts, have a gift for children

Penny sale were an offertory donation

Need better electrical as kept blowing fuses, more hydro

Advertising in SNAP and south end Newspaper and Western Hill Paper

Some vendors asked for a receipt... must address this

Name change from Vendor's Fair

Show/ display the donation prizes as there were several really good ones but they were not on display.

DM Thank-you cards to generous parents that made donations and to external donations for penny sale table.

\*\*\*Please bring any other suggestions to discuss at next CSC meeting.

Shonna discussed need for tables to be purchased as she spent several hours and gas driving to the other schools we borrowed from to be sure we had enough for the Vendor Fair. Discussion around the CSC table concerning this need. CSC consensus was that tables are not really a need for the school as a whole, just isolated events. Perhaps something to revisit in the future.

It was decided that the Vendor Fair will be continued next year as it was a very successful event overall.

## **H. New Business**

- Used Grad dress sale—Dresses will be donated by previous grads and then sold to current grads. The dresses will be donated. No consignment system. Advertise on DM website for drop-offs and word of mouth through CSC. To be advertised on Twitter, Facebook
- Used Uniform sale—to take place during Sem #1 exams. Committee to be established at next meeting.
- CSC Christmas baskets—Chaplain Patricia spoke to CSC and indicated that classes have been established and she is waiting for the lists to be given to her from Shelley at

St. Vincent de Paul.

Motion put forth by Maria Tarka for CSC to do up a total of 5 baskets

(2 baskets—Tracey Neufield with the funds she collected from the Vendor's Fair and other 3 baskets to be completed with CSC funds)

Motion 2<sup>nd</sup>—Darlene Beauregard

All favoured.

Chaplain Patricia to e-mail details to Pina.

Subcommittee for Christmas baskets: Tracey Neufield, Eleanor Marynuik, Maria Tarka, Lynn Piech, Frances de Lima, Pina Palombo.

### **I. Agenda Items—Discussion for future meetings**

- Graduation Scholarships
- Used Grad Dress sale.

### **J. Next Meeting(s)**

- January 10<sup>th</sup>, March 21<sup>st</sup>, May 23<sup>rd</sup>.

### **K. Adjournment**

### **L. Closing Prayer**

- DIL concluded meeting with closing prayer

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  - Entrance fee/ food donations—Project Share barrels
  - Number tables/Assign tables for vendors
  - Floor plan page layout
  - Music playing in the background
  - Vendor sheets has deposit column, cash column, add gift/donation column
  - Penny sale gifts, have a gift for children
  - Penny sale were an offertory donation
  - Need better electrical as kept blowing fuses, more hydro
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